



**City of Sheboygan  
Sheboygan Water Utility  
*Request for Qualifications (RFQ)*  
Licensed Plumbers/Utility Contractors interested in participating in the  
Lead Water Service (LWS) Replacement Program**

### **Project Background**

The municipality is seeking qualifications from licensed plumbers/utility contractors who are interested in performing lead water service (LWS) replacement work in the City of Sheboygan. The WI DNR has made funds available through the Safe Drinking Water Loan Program (SDWLP) to qualified municipalities in order to eliminate the lead water service line serving a single family home, a multifamily building, a k-12 school, or a licensed infant/children day care facility. Licensed plumbers/utility contractors providing appropriate responses to the RFQ will be placed on a certified plumbers list. Owners of these properties will be able to contract directly with a licensed certified plumber/utility contractor and once work is completed, eligible costs are reimbursed from the LWS program to the municipality or their designee.

### **Project Goal**

The goal is to eliminate the health hazards associated with lead water service lines at various properties in the City of Sheboygan. For the purposes of the SDWLP program, lead water service line replacement means the replacement of the existing lead service line between the water main and the water meter within the structure.

### **Definitions and Terms**

**Chapter SPS 381.01(282)** defines "Water service" as "that portion of a water supply system from the water main or private water supply to the building control valve."

Through the municipality, the SDWLP Lead Water Service Replacement Program will provide for reimbursement of eligible costs for a property owner to replace a lead water service line at the owner's property. Typically, all costs normally associated with replacing the lead water service line will be reimbursed in full or in part. Typical costs might include the cost of excavation, materials, labor, backfill, and restoration. No-dig methods of pipe installation might also be considered as a typical cost. Non-typical costs at a property may be allowed pending review and approval by the municipality and the SDWLP Lead Water Service Replacement Program. A non-typical cost might include the cost of rerouting the lead water service line to a more acceptable location within a structure when it results in an overall cost saving.

### **Project Funding Requirements**

Based upon the SDWLP Lead Water Service Replacement Project guidelines, a municipality may reimburse licensed plumbers/contractors for qualified costs when a licensed plumber/utility contractor is contracted directly by the property owner. In order to comply with the SDWLP funding requirements, municipalities will require that the certified licensed plumbers perform the work in accordance with the following:

- 1) Work to be performed by a licensed plumber under section **SPS 305.90 Wis. Adm. Code** or utility contractor under section **SPS305.97 Wis. Adm. Code**;
- 2) Work to be performed in accordance with the plumbing code requirements found in **Wis. Adm. Code SPS Chapters 381-391**;
- 3) Work to be performed as required by all applicable OSHA requirements/standard;
- 4) Adequate financial records shall be established and maintained in accordance with the municipal SDWLP Financial Assistance Agreement;
- 5) The municipality will determine the submittal requirements necessary for the licensed plumber/utility contractor to document the lead water service line replacement at each address where work was performed; costs shall be maintained separate for the portion of the service lateral from the water main to the curb stop and the portion from the curb stop to the building;
- 6) The municipality will be required to certify that the licensed plumbers/utility contractors performing lead water service line replacement work will comply with the SDWLP financial assistance agreement (loan) requirements including **Disadvantaged Business Enterprise (DBE) Solicitation** (if subcontracting work) and the use of **American Iron & Steel (AIS)**.

**Minimum RFQ Information Requirements**

Licensed plumbers/utility contractors interested in performing lead water service line replacements as funded by a municipal SDWLP Financial Assistance Agreement should submit a response to the RFQ by including (at minimum) the following information:

\_\_\_\_\_  
Name of plumbing/contractor business

\_\_\_\_\_  
Name of plumbing/contractor business owner or registered agent

_____ Address	_____ City	_____ State	_____ Zip
------------------	---------------	----------------	--------------

_____ Phone	_____ Fax	_____ Email Address
----------------	--------------	------------------------

\_\_\_\_\_  
Plumbing/contract license number

\_\_\_\_\_  
Number of years licensed

\_\_\_\_\_  
Number of years in business

**General business information:**

Briefly describe your plumbing/utility contractor organization, size and structure:

\_\_\_\_\_

\_\_\_\_\_

---

Provide the number of years your firm has been engaged in performing licensed plumber/utility contractor service line replacement/installation work:

---

How many new water service line installations and water service line replacements has your plumbing business performed in the last three years at: 1) private single family homes; 2) multi-family buildings; and 3) infant/children day care facilities:

---

Other qualifying information that would be helpful for this project:

---

---

**Signature of the Officer/Owner of the business:**

---

State of Wisconsin  
County of Sheboygan

Signed before me on this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by \_\_\_\_\_ .

---

(official signature & seal of notary)

My commission expires \_\_\_\_\_

**RETURN COMPLETED RFQ TO:**

**SHEBOYGAN WATER UTILITY  
ATTN: JOE TRUEBLOOD, SUPERINTENDENT  
72 PARK AVENUE  
SHEBOYGAN, WI 53081  
PHONE 920-459-3805 FAX 920-459-4325  
EMAIL: [joetrueblood@sheboyganwater.org](mailto:joetrueblood@sheboyganwater.org)**